



## GUEST TERMS & CONDITIONS

**REGISTRATION:** Registration for ACCREDITCON incurs an obligation on your part to complete the registration process, including paying registration fees. Registrations may be paid immediately by credit card, within ten (10) days by check, or within thirty (30) days by purchase order.

When fees are paid by check or purchase order, an invoice will be sent by email with a request for payment. Registrations submitted with payment by check require payment within ten (10) days of submission. Registrations submitted with payment by purchase order require payment within thirty (30) days of submission.

Registration fees not paid by the above deadlines will result in the registration being removed from the registration roster. All registrations must be paid in full upon commencement of conference proceedings. If you fail to cancel prior to the cancellation deadline, registration fees are non-refundable. If you register for ACCREDITCON, but do not attend and do not cancel prior to the cancellation deadline, you are still liable for the registration fees.

No registrations by check or PO will be accepted after April 17, 2022.

**PAYMENT PROCESSING:** By submitting the Guest Registration form you agree to the credit card charges submitted for payment of the registration fees for ACCREDITCON. Charges will CoAEMSP. If registration is made by check or purchase order, you agree to be responsible for the charges whether or not you attend ACCREDITCON.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

**ATTENDEE REFUNDS:** Refunds may be requested through May 1, 2022, subject to a 20% administrative fee. No refunds will be given after May 1, 2022.

Full refunds will not be issued.

You may transfer your registration to another person without penalty provided you make the changes through the registration portal by May 17, 2022.

By registering for ACCREDITCON, you agree to have your likeness reproduced. Guests assume all risk incidental to participation in all activities, loss or damage to property, and release management, it's employees and agents against all claims.

### PRICING:

ACCREDITCON	\$ 525.00
CAPCE Accreditation Workshop	100.00
Clinical Coordinator Workshop	150.00
PEPP, 4th Edition Rollout Course	200.00
CAAHEP Accreditation Workshop	300.00

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ACCREDITCON  
is the most valuable  
investment you can make  
for the success of your  
educational program!

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