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THE COLLABORATIVE
FOR ADVANCING EXCELLENCE
THROUGH ACCREDITATION

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SCHEDULE OF EVENTS

Workshops: May 31-June 1, 2023
ACCREDITCON: June 2-3-4, 2023

The schedule is subject to change.

LOUISVILLE, KENTUCKY
OMNI HOTEL

SCHEDULE-AT-A-GLANCE

Wednesday, May 31, 2023

Preconference Workshops

8:00 AM	5:00 PM	CAPCE Accreditation Workshop CAPCE Faculty
8:00 AM	5:00 PM	PEPP 4th Edition / Course Coordinator Program American Academy of Pediatrics Faculty
12:00 PM	5:00 PM	Meet with a Reader CoAEMSP Readers
1:00 PM	5:00 PM	Clinical Coordinator Workshop Megan Corry, Patricia Tritt
5:30 PM	7:30 PM	National AEMT Accreditation: An Update on the Process David Becker, George Hatch


Thursday, June 1, 2023

Preconference Workshops

8:00 AM	4:30 PM	Meet with a Reader CoAEMSP Readers
8:00 AM	5:00 PM	Fundamentals of Accreditation Workshop for the EMS Professions Jennifer Anderson Warwick, George Hatch, Mike Miller, Patricia Tritt
3:00 PM	5:00 PM	Consortium Sponsors: What is required? George Hatch

Friday, June 2, 2023

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8:00 AM	8:15 AM	Opening Ceremony Lori Burns, George Hatch
8:15 AM	9:30 AM	Doug York Distinguished Memorial Keynote Address Sponsored by CAAHEP: Looking Ahead in the Rearview Mirror. What is next for EMS education? Gregg Margolis
		
9:30 AM	9:45 AM	CoAEMSP Welcome Lori Burns, George Hatch
9:45 AM	10:30 AM	Break in Exhibit Hall



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10:30 AM	11:30 AM	General Session TBD TBD
11:30 AM	1:00 PM	Lunch in Exhibit Hall
1:00 PM	2:00 PM	Breakout Sessions Show and Tell: Hot Products and Services Mini Sessions Paul Berlin Stating the Obvious: State Office of EMS's Perspective on Accreditation Terrie Godde, Donnie Woodyard Plain Speak: Conversations with a Program Director Megan Corry, Jeff McDonald, Mike Miller, Patricia Tritt, Lance Villers Old School: Dealing with the Academic Process Thomas Platt
2:15 PM	3:15 PM	Breakout Sessions The National Registry Update Bill Seifarth Making Affective Effective: Student-Centered Classrooms that Make a Difference Chris Nollette Readers Digest 2023: Readers Meet and Discuss Advice for Your Next Self-Study Report Megan Corry, Jeff McDonald, Thomas Platt, Lance Villers Looking At Ourselves in the Mirror: Diversity, Equity, and Inclusion in Paramedic Programs Sahaj Khalsa
3:30 PM	4:30 PM	Mini Topic Presentations Lori Burns, George Hatch, Mike Miller
4:30 PM	5:30 PM	Lend Me Your Ears: Town Hall with Members of the CoAEMSP Board of Directors and Staff David Becker, Lori Burns, Megan Corry, George Hatch, Jeff McDonald, Mike Miller, Patricia Tritt



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Saturday, June 3, 2023

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7:30 AM	8:30 AM	Breakfast with the Exhibitors
8:30 AM	9:30 AM	Making the Right Call... In the Classroom Mike Miller
9:45 AM	10:45 AM	Breakout Sessions Who Said the World was Flat? Spanning the Globe with Distance Education Leah Matthews EMS Education Research 101 Megan Corry Trauma-Informed Teaching Practices for EMS Education Rick Slaven Best Practices in Student Counseling and Remediation Lance Villers
11:00 AM	11:45 AM	Breakout Sessions Away from the Mothership: Satellite Location Management Gina Riggs Fair or Foul? Fair Practices at Work Megan Corry Continuous Quality Review: Strategies to Improve the Educational Program Patricia Tritt Setting Up Your Program Files and Records John (JC) Cook
11:45 AM	1:15 PM	Lunch in Exhibit Hall
1:15 PM	2:15 PM	Breakout Sessions It Takes a Village: EMS Programs' Collaborative Regional Groups Terrie Godde How Does That Make You Feel? Best Practices in Student Counseling and Performance Improvement Plans Dan Batsie Who's in Charge Here? Capstone Team Leadership Dennis Edgerly Preparing Your Self-Study Report John (JC) Cook



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2:30 PM

3:30 PM

Breakout Sessions

How Hard Can It Be? Writing Solid Test Questions

Dennis Edgerly

Fireside Chat: CAAHEP Conversation with the Executive Director

Gina Scarboro

By the Book: Instructional Tools, Syllabus, Clinical Manuals, Student Handbook

Dan Batsie

License and Registration, Please; Common Citations

David Becker, George Hatch, Mike Miller

3:45 PM

4:45 PM

Roundtable with CoAEMSP Board of Directors and Staff

David Becker, Lori Burns, Megan Corry, George Hatch, Jeff McDonald, Mike Miller, Patricia Tritt

Sunday, June 4, 2023

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8:30 AM

9:30 AM

Scanning the Horizon: Landscape on CoAEMSP Data Explained

Mike Miller, Patricia Tritt

9:35 AM

10:45 AM

Generation Next! Are You Ready to Take the Wheel?

Dan Batsie

10:50 AM

11:50 AM

Keynote TBD

TBD

11:50 AM

12:00 PM

Closing Comments

George Hatch



SESSION DESCRIPTIONS

Wednesday, May 31, 2023

Preconference Workshops

8:00 AM 5:00 PM **CAPCE Accreditation Workshop**
CAPCE Faculty

The goal of this workshop is to provide guidance and support for the Commission on Accreditation for Prehospital Continuing Education (CAPCE) accreditation process. If you have begun the CAPCE accreditation application process or are considering applying for Organizational Accreditation, you should attend this workshop. Bring your computer and supporting documents in PDF format. CAPCE staff will be on hand to guide you through the application process and help you complete your application for CAPCE Organizational Accreditation. Your application for CAPCE accreditation will be ready to submit at the end of the workshop.

8:00 AM 5:00 PM **PEPP 4th Edition / Course Coordinator Program**
American Academy of Pediatrics Faculty

PEPP represents a complete source of prehospital medical information for the emergency care of infants and children. Developed by the American Academy of Pediatrics, PEPP is an exciting curriculum designed to teach prehospital professionals how to assess better and manage ill or injured children. PEPP is a comprehensive, innovative, and highly visual course featuring case-based lectures, live-action videos, hands-on skills stations, and small group scenarios. The hybrid course combines online learning (14.0 hours of education) followed by hands-on practice in the classroom. Instead of attending a 2-day traditional onsite course, students learn a portion of the course through self-directed online modules. After completing all the online modules, students attend a 1-day onsite course to complete hands-on practice, instructor interaction, and the final examination.

12:00 PM 5:00 PM **Meet with a Reader**
CoAEMSP Readers

If your Paramedic educational program will submit a self-study report (July 1, 2023, through June 1, 2024), this is an opportunity for you to meet with one of the designated persons who read the self-study reports for CoAEMSP and writes an executive analysis of the self-study report. You can ask questions about the developing documentation for the self-study report and subsequent site visit and obtain feedback about accreditation practices. You should bring any material you want to discuss with the Reader because they will not have access to your records. Up to four people from a single Paramedic educational program can attend the session. These sessions are limited, must be scheduled in advance, and are not transferrable.

1:00 PM 5:00 PM **Clinical Coordinator Workshop**
Megan Corry, Patricia Tritt

A Paramedic educational program may be tempted to focus extensively on the didactic and laboratory components and under resource the clinical coordination components of the program. However, while students acquire the necessary knowledge and skills in the classroom and lab, the clinical rotations, field experience, and capstone field internship provide the opportunity to hone assessment and management techniques, further develop critical thinking abilities, and become a competent patient care provider. This workshop will focus on expectations for the various clinical learning components, establishing expectations, assessing the quality of a clinical education site, evaluating students and sites, key elements of clinical coordination and supervision, and best practices



in the capstone field internship. Participants are encouraged to bring issues they have encountered and addressed and best practices from their program.

5:30 PM 7:30 PM **National AEMT Accreditation: An Update on the Process**
David Becker, George Hatch

The CoAEMSP is developing the processes to provide voluntary accreditation services to AEMT programs; this is no secret. The CoAEMSP is responding to language in the 2019 NHTSA National EMS Scope of Practice calling for CAAHEP accreditation of AEMT programs by 2025. Feedback from the national EMS community is vital to assisting the implementation process if approved and adopted. The CoAEMSP is interested in your comments and questions during this important discussion.

Thursday, June 1, 2023

Preconference Workshops

8:00 AM 4:30 PM **Meet with a Reader**
CoAEMSP Readers

If your Paramedic educational program will submit a self-study report (July 1, 2023, through June 1, 2024), this is an opportunity for you to meet with one of the designated persons who read the self-study reports for CoAEMSP and writes an executive analysis of the self-study report. You can ask questions about the developing documentation for the self-study report and subsequent site visit and obtain feedback about accreditation practices. You should bring any material you want to discuss with the Reader because they will not have access to your records. Up to four people from a single Paramedic educational program can attend the session. These sessions are limited, must be scheduled in advance, and are not transferrable.

8:00 AM 5:00 PM **Fundamentals of Accreditation Workshop for the EMS Professions**
Jennifer Anderson Warwick, George Hatch, Mike Miller, Patricia Tritt

The Fundamentals of Accreditation Workshop for the EMS Professions is designed to educate participants on the CAAHEP accreditation, including the accreditation standards, self-study report, site visit, resources to support a program's success, and requirements to maintain accreditation.

3:00 PM 5:00 PM **Consortium Sponsors: What is required?**
George Hatch

Friday, June 2, 2023

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8:00 AM 8:15 AM **Opening Ceremony**
Lori Burns, George Hatch

8:15 AM 9:30 AM **Opening Keynote: Doug York Distinguished Memorial Keynote Address
Sponsored by CAAHEP:
Looking Ahead in the Rearview Mirror. What is next for EMS education?**
Gregg Margolis

Dr. Gregg Margolis will offer an informative session on the role of Paramedic education in the future of medicine and the critical intersection between EMS and the healthcare delivery system. What does the future hold for Paramedic education and EMS? Over the past 50 years, how education is delivered has improved and been measured by effective standards that set the bar for safe and effective patient care. What lies ahead on that education pathway? Both external and internal forces will help guide



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the direction for our future challenges and how we best position ourselves for success. This discussion will highlight some of those options we may see in the near and distant future.

9:30 AM 9:45 AM **CoAEMSP Welcome**
Lori Burns, George Hatch

9:45 AM 10:30 AM **Break in Exhibit Hall**

10:30 AM 11:30 AM **General Session TBD**
TBD

11:30 AM 1:00 PM **Lunch in Exhibit Hall**

1:00 PM 2:00 PM **Breakout Sessions**

Show and Tell: Hot Products and Services Mini Sessions

Paul Berlin

Learn about what is new and how it might benefit your students in the classroom. This breakout session will offer a short presentation by vendors about new products or services provided in a quick lightning round of talks to give guests an overview of some of the vendors at ACCREDITCON.

Stating the Obvious: State Office of EMS's Perspective on Accreditation

Terrie Godde, Donnie Woodyard

CAAHEP accredited Paramedic educational programs must work with and maintain compliance with their State's Office of EMS before, during, and after the accreditation process. Learn from three state EMS officials about the importance of working together to remain in compliance with state rules, policies, and procedures and how states and CoAEMSP collaborate to support your program.

Plain Speak: Conversations with a Program Director

Megan Corry, Jeff McDonald, Mike Miller, Patricia Tritt, Lance Villers

Program Directors are the heart and soul of a successful Paramedic educational program. They live to serve their students and work endlessly to be the best. What are some considerations to be successful in the vital role of leading a paramedic educational program? Learn from colleagues on the frontline about their struggles, concerns, and triumphs as educational leaders

Old School: Dealing with the Academic Process

Thomas Platt

Description coming.



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2:15 PM

3:15 PM

Breakout Sessions

The National Registry Update

Bill Seifarth

The Executive Director and team from The National Registry will update you on its current work and share best practices, the latest statistics, and late-breaking news. In addition, this is your opportunity to interact with The National Registry, share your best practices about the ALS re-design, and learn about other ongoing efforts that will impact you, your students, and your graduates.

Making Affective Effective: Student-Centered Classrooms that Make a Difference

Chris Nollette

The session will focus on developing a climate for teaching and learning, providing a balance between the needs of the learner and the EMS educator (student-centered learning). Participants will experience different ways to engage the learner and how they can become citizens of your classroom rather than simply tourists.

Readers Digest 2023: Readers Meet and Discuss Advice for Your Next Self-Study Report

Megan Corry, Jeff McDonald, Thomas Platt, Lance Villers

The Executive Analysis (EA) is the roadmap for how a program should proceed from Self-Study Report (SSR) submission to the final preparation for the upcoming site visit. Learn what the CoAEMSP cadre of SSR Readers see as they share their experiences with you, helping to set you up for success. There is something for everyone in this discussion as you learn tips and tricks from those evaluating the evidence programs submit in the SSR to demonstrate how they meet the CAAHEP *Standards*.

Looking At Ourselves in the Mirror: Diversity, Equity, and Inclusion in Paramedic Programs

Sahaj Khalsa

What are some best practices for ensuring your Paramedic educational programs have diversity, equity, and inclusion (DEI) as a deliberate component in your classroom? Are our communities a direct reflection of the students in our programs and those who become Paramedics? Are there strategies to recruit students to our programs focusing on diversity, equity, and inclusion? Here is an opportunity to learn more about DEI considerations for your program and the impact you may have on your community.

3:30 PM

4:30 PM

Mini Topic Presentations

Lori Burns, George Hatch, Mike Miller

Discuss key topics affecting Paramedic education covered in short presentations with time given for your questions.



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4:30 PM 5:30 PM **Lend Me Your Ears: Town Hall with Members of the CoAEMSP Board of Directors and Staff**
David Becker, Lori Burns, Megan Corry, George Hatch, Jeff McDonald, Mike Miller, Patricia Tritt

The Town Hall is an opportunity to network and share best practices with colleagues, receive accreditation updates and participate in a roundtable discussion with the CoAEMSP board and staff. We would like your feedback on what is working well and considerations to improve the accreditation process.

Saturday, June 3, 2023

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7:30 AM 8:30 AM **Breakfast with the Exhibitors**

8:30 AM 9:30 AM **Making the Right Call... In the Classroom**
Mike Miller

Emergency Medical Services personnel frequently confront ethical dilemmas involving patient care. EMS educators are generally well equipped to address patient care-related ethics, but what about ethics for the EMS educator? The ethical challenges in the classroom may be even more daunting because we rarely discuss them. How much should you help students? Is there a line where "helping" may become an unfair advantage, or dare I say cheating? Should you be friends with your students? Is it okay to "fudge" a grade, just a little, so a student passes? What are your ethical responsibilities to the EMS profession and the broader community? Ethics and ethical behavior belong to everyone, including EMS educators at all levels, and the many roles it has in and out of the classroom.

9:45 AM 10:45 AM **Breakout Sessions**

Who Said the World was Flat? Spanning the Globe with Distance Education
Leah Matthews

Delivering education is taking place everywhere in 2023, and often it is not in a traditional classroom. Instead, learning at a distance has become commonplace and more accepted, notably since the COVID-19 pandemic "flipped" the traditional classroom everywhere! However, what rules should we follow to ensure students are best served in their educational journey? Join Leah Matthews, the Executive Director at the Distance Education Accrediting Commission (DEAC), on what you need to know to comply with all regulations and current best practices in distance education.

EMS Education Research 101
Megan Corry

Dr. Megan Corry uses her unique expertise and perspective to help audiences interpret science and advance EMS in this talk on "EMS Research 101 – How to Get Started." Megan's work on action research, which is the empowering process of taking one element of teaching practice and conducting a disciplined inquiry process to improve the practice and educational experience, is utilized. In addition, this discussion will look at research methodology to continuously examine a practice to improve student outcomes.



Trauma-Informed Teaching Practices for EMS Education

Rick Slaven

Description coming.

Best Practices in Student Counseling and Remediation

Lance Villers

What is a good foundation for your Paramedic program to best counsel and advise your students in their journey to success during their educational process? This discussion will cover developing a comprehensive counseling program that supports all students' academic, career, and social/emotional development through individual student planning and responsive actions.

11:00 AM

11:45 AM

Breakout Sessions

Away from the Mothership: Satellite Location Management

Gina Riggs

Gina has managed several satellite locations in rural and frontier communities in her EMS education career. Learn about the delivery of Paramedic education at a distance through satellite campuses from someone who was doing it long before it was "cool." Whether that potential campus is 250 miles away or just 20 minutes from where your education takes place now, she can share lessons learned and best practices to make your venture into the realm of satellite campuses successful.

Fair or Foul? Fair Practices at Work

Megan Corry

CAAHEP Standard V. Fair Practices requires Paramedic programs to have several aspects of program management that cover fair practice activities. Have you covered all the elements of these areas in your program? Share your best practices and seek feedback from peers on what you might consider improving. The discussion will include publications, lawful and non-discriminatory practices, safeguards, student records, substantive changes, and agreements. Bring your questions and best practices to share during this dynamic conversation

Continuous Quality Review: Strategies to Improve the Educational Program

Patricia Tritt

Programs should evaluate their educational services in various ways, obtaining input from multiple sources. Assessment methods include resource assessment tools; regular surveys or evaluations from students; end-of-program evaluations from students; evaluations from students on specific clinical and field internship rotations and preceptors; comments from students, faculty, employers, and Advisory Committee members; CoAEMSP Annual Report; and use of tools such as a SWOT analysis (strength, weaknesses, opportunities, threats). These processes are part of quality assessment and review and provide the basis for long-range planning. This presentation will review available tools, appropriate intervals, and best practices from participants.



Setting Up Your Program Files and Records

John (JC) Cook

Whether you are a new or seasoned program director managing the overwhelming amount of paperwork can be daunting. What forms should you use? Is it best to have hardcopy files or electronic records, and does it matter? Is there a more manageable approach to simplify and ensure you have the necessary documentation for your program and state regulations and to demonstrate the program is meeting *CAAHEP Standards*? Why do we keep all these files and records and for how long? There are several ways you should consider organizing your records to support your accreditation activities and more. Join JC as he shares what he has learned about records management and some ideas that may help you.

11:45 AM 1:15 PM **Lunch in Exhibit Hall**

1:15 PM 2:15 PM **Breakout Sessions**

It Takes a Village: EMS Programs' Collaborative Regional Groups

Terrie Godde

Creating a successful program takes a village. This session will cover a best practice that began during COVID-19 and has continued since with Paramedic program directors and the State of Michigan Office of EMS. The discussion will include advice on implementing scheduled virtual meetings for program directors and faculty, professional development opportunities, and networking across programs.

How Does That Make You Feel? Best Practices in Student Counseling and Performance Improvement Plans

Dan Batsie

Providing continuous feedback to Paramedic students is essential to their success and the program's success. When students are called to the office for a progress report, it does not have to be because they are poor performers, and it does not have to be punitive. However, there are times when strong counseling and good documentation are needed to deal with students not meeting the program requirements. What are the best practices for dealing with students who might be strong academically and can perform the skills needed in the field but have an attitude that simply won't cut it on the streets? Join the discussion and plan to listen and share your thoughts about what works best in your program.

Who's in Charge Here? Capstone Team Leadership

Dennis Edgerly

The capstone field internship is the culmination of months of lecture, laboratory, clinical, and field ride time. The Paramedic intern has grown to become the "leader" on any given call during this critical phase of their education. Like the days of the old AHA Mega Code, the preceptor is asked to determine if they can "put it all together" and run that call from beginning to end. The depth and breadth of the student's knowledge will be assessed while operating with a safety net from the preceptor. Dennis will share the best practices for developing your capstone field internship into an essential component to determine if the student is "road ready" before graduation.



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Preparing Your Self-Study Report

John (JC) Cook

A common question is, "how long does the accreditation process take?" The answer lies in your ability to produce a solid self-study report and submit it for review. There are step-by-step instructions, webinars, workshops, and many tools but the real "secret sauce" is YOU. Spend time with a veteran program director and site visitor in putting the self-study report together. Whether this is your first self-study report or the fifth time in your career, you will learn something valuable in this session

2:30 PM

3:30 PM

Breakout Sessions

How Hard Can It Be? Writing Solid Test Questions

Dennis Edgerly

Join Dennis as he introduces how to write test questions that are fair and clear. Learn about the guidelines used by high-stakes test developers when constructing certification and licensure examinations such as those administered by The National Registry. Information is based on the latest cognitive science, presented as clear guidelines for use in your Paramedic program immediately.

Fireside Chat: CAAHEP Conversation with the Executive Director

Gina Scarboro

CAAHEP is the programmatic accreditor to Paramedic programs. Gina Scarboro, CAAHEP Executive Director, will update programs on the current projects and activities of CAAHEP. Here is an opportunity to learn how CAAHEP and CoAEMSP work together and ask your questions.

By the Book: Instructional Tools, Syllabus, Clinical Manuals, Student Handbook

Dan Batsie

Do you have a policy named after a student or a situation that occurred that you might never have previously considered? Yes, directing a Paramedic educational program is complicated. Depending on the program's sponsor is structured, there are likely policies and procedures for staff and students. How do you best organize what students and staff need to operate on a high level? Are there any policies that are must-haves, should-haves, or could-haves for the benefit of students and the program? Each program is unique, so there may be differences. Let's identify the best policies for a successful program.

License and Registration, Please; Common Citations

David Becker, George Hatch, Mike Miller

Although there are over 700 Paramedic educational programs, either CAAHEP accredited or working with a CoAEMSP Letter of Review (LoR), the citations we see from a Board and Staff perspective tend to cluster around certain common elements in all programs. What ARE the currently most cited CAAHEP *Standards*? What does your program have in common with others nationally? The current Treasurer/Secretary of the Board and long-standing member of the CoAEMSP, Chief David Becker, will lead a discussion with other CoAEMSP board members about these trends and how many can be eliminated before they ever become one in the first place.



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3:45 PM

4:45 PM

Roundtable with CoAEMSP Board of Directors and Staff

David Becker, Lori Burns, Megan Corry, George Hatch, Jeff McDonald, Mike Miller, Patricia Tritt

Here is an opportunity for accreditation updates and a roundtable discussion with everyone present. Bring your questions and feedback for the CoAEMSP's staff and Board of Directors in this facilitated discussion on current accreditation topics. We want to hear the issues or concerns you need answers to from the accreditation experts or your ideas on ways to improve the accreditation process.

Sunday, June 4, 2023

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8:30 AM

9:30 AM

Scanning the Horizon: Landscape on CoAEMSP Data Explained

Mike Miller, Patricia Tritt

Forms and reports are part of the accreditation process in any profession. Programs report information to CoAEMSP in various ways, including the annual report. Join us as we provide an overview of the most recent annual reporting cycle data, including retention, certification examination results, and placement. In addition, updates will be provided on the status of programs, including the number of programs with satellites and alternate locations, personnel changes, and more. Join Mike and Pat as they examine the most recent and trending data available

9:35 AM

10:45 AM

Generation Next! Are You Ready to Take the Wheel?

Dan Batsie

An essential part of Paramedic education is succession planning. What happens to the program if you are not there? Retirement, illness, and turnover are unavoidable aspects of your Paramedic education team. Developing a plan provides a roadmap to ensure continuity when these changes occur. A plan defines roles, identifies succession candidates, systematically measures their strengths, and guides their talent development. This process will assist with developing the next generation of leaders, ready to take on a new role when needed.

10:50 AM

11:50 AM

Keynote TBD

TBD

11:50 AM

12:00 PM

Closing Comments

George Hatch